

**CALIFORNIA STATE SENATE
JOB ANNOUNCEMENT
PRINCIPAL CONSULTANT
PUBLIC SAFETY COMMITTEE**

Are you looking for an exciting and fast-paced career that is actively working on critical legislation to improve California, address issues in our communities and to meet the needs of all Californians? Consider the California State Senate and be part of an organization that serves to strengthen the State through dedicated service to all. We are looking for enthusiastic and motivated individuals to join our team. If you are interested in a challenging opportunity in a high-energy, team-oriented environment, you are encouraged to apply.

POSITION DESCRIPTION:

Under the supervision of the Staff Director, the Committee Consultant is responsible for preparing written fiscal analysis and tracking legislation in a diverse portfolio of policy areas, providing timely and accurate information to the Chair, Senate leadership, and members of the Committee, and effectively coordinating and communicating with legislative staff, representatives of state government agencies and departments, advocates, and other interested parties.

POSITION QUALIFICATIONS:

Candidates should have experience and knowledge of the legislative and committee process, fiscal and policy analysis, and/or specific programmatic expertise. Background and familiarity with programs within the jurisdictions of the Senate Public Safety Committee is preferred but not required.

DUTIES:

Candidates must exhibit maturity, quick and good judgment, fairness, and professionalism. The ideal candidate will be able to independently manage a substantial workload under stringent deadlines, as well as analyze complex legislative proposals and succinctly communicate the fiscal implications, both orally and in writing. Demonstrating initiative and creativity in developing amendments to reduce costs and clarify the intent of legislative proposals, and developing strong programmatic expertise in relevant policy areas are essential.

EDUCATION:

Bachelor's degree required.

Graduate degree or direct experience in a relevant discipline is a plus.

Membership in the California State Bar is required.

PAY RANGE AND FILING DATE:

Salary starts at \$7,048 per month, plus benefits.

Application materials accepted until December 3, 2021, or until position is filled.

**SUBMIT COVER LETTER, RESUME, WRITING SAMPLE, AND SENATE EMPLOYMENT
APPLICATION TO:**

Mary Kennedy, Chief Counsel
Senate Public Safety

Mary.Kennedy@sen.ca.gov