

**CALIFORNIA STATE SENATE  
JOB ANNOUNCEMENT  
LEGISLATIVE AIDE  
OFFICE OF SENATOR NEWMAN  
(SACRAMENTO, CA)**

Are you looking for an exciting and fast-paced career that is actively working on critical legislation to improve California, address issues in our communities and to meet the needs of all Californians? Consider the California State Senate and be part of an organization that serves to strengthen the State through dedicated service to all. We are looking for enthusiastic and motivated individuals to join our team. If you are interested in a challenging opportunity in a high-energy, team-oriented environment, you are encouraged to apply.

**BASIC FUNCTIONS:**

The Legislative Aide will take responsibility for several of the Senator's legislative proposals, as well as advising the Senator on bills pending in committee and on the Senate floor. The Legislative Aide is responsible for background work and research related to legislation supported by the Senator.

**DUTIES:**

Primary duty is staffing legislation authored by the Senator, including investigating the viability of bill proposals, researching and analyzing issues, developing briefing materials, generating support for legislation, and targeting support and opposition for such. The position also includes working with other office staff on administrative duties and with advocates, lobbyists, and other governmental offices on various projects, as well as other duties, as assigned.

**QUALIFICATIONS:**

Candidates must have 1-2 years of experience working in or around the State Legislature. Candidates must demonstrate excellent analytical skills and knowledge of the legislative process.

If you are offered this position and are vaccinated, you will be required to submit a copy of your vaccination card with your new hire paperwork.

**EDUCATION:**

Bachelor's degree or equivalent professional experience is required.

**LOCATION, SALARY AND FINAL FILING DATE:**

This position is located in Sacramento, CA.

Salary starts at \$3912 per month plus benefits.

Final salary is commensurate with experience and education.

Applications will be accepted until position is filled.

**BENEFITS:**

The Senate offers a competitive benefit package, which includes:

- Health
- Dental
- Vision
- California Public Employees Retirement System (CalPERS)
- 401(k) and 457 plans
- Flexible spending accounts

**SUBMIT SENATE APPLICATION, COVER LETTER AND RESUME VIA EMAIL TO:**

Alina Evans, Chief of Staff  
Office of Senator Josh Newman  
[Alina.Evans@sen.ca.gov](mailto:Alina.Evans@sen.ca.gov)

The Senate application form is available through the Senate job webpage:  
[www.senate.ca.gov/senatejobs](http://www.senate.ca.gov/senatejobs)

*The California State Senate values diversity at all levels of the organization and is committed to fostering an environment in which employees from a variety of backgrounds, cultures, and personal experiences are welcomed and can thrive. The Senate believes the diversity of our employees and their unique ideas inspire innovative solutions to strengthen our ability to support the legislature. Join the California State Senate and help us support California communities.*

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