

**CALIFORNIA STATE SENATE
JOB ANNOUNCEMENT
CONSULTANT / PRINCIPAL CONSULTANT*
INSURANCE COMMITTEE
(SACRAMENTO, CA)**

Are you looking for an exciting and fast-paced career that is actively working on critical legislation to improve California, address issues in our communities and to meet the needs of all Californians? Consider the California State Senate and be part of an organization that serves to strengthen the State through dedicated service to all. We are looking for enthusiastic and motivated individuals to join our team. If you are interested in a challenging opportunity in a high-energy, team-oriented environment, you are encouraged to apply.

POSITION DESCRIPTION:

Under the supervision of the Staff Director, the Consultant/Principal Consultant is responsible for preparing bill analyses, staffing the Chair's legislation, and tracking legislation in a diverse portfolio of policy areas. The incumbent is expected to provide timely and accurate information to the Chair, Senate leadership, and members of the Committee. Additional duties include effectively coordinating and communicating with legislative staff, representatives of state government agencies and departments, advocates, and other interested parties.

DUTIES:

Candidates must exhibit maturity, quick and good judgment, fairness, and professionalism. The ideal candidate will be able to independently manage a substantial workload under stringent deadlines, as well as analyze complex legislative proposals and succinctly communicate the implications for insurance markets, both orally and in writing. Demonstrating initiative and creativity in developing amendments to reduce costs and clarify the intent of legislative proposals, and developing strong programmatic expertise in relevant policy areas are essential.

QUALIFICATIONS:

Candidates should have experience and knowledge of the legislative and committee process, fiscal and policy analysis, and/or specific programmatic expertise. Background and familiarity with insurance, economics, or on the entities within the jurisdictions of the Senate Committee on Insurance is preferred but not required.

If you are offered this position and are vaccinated, you will be required to submit a copy of your COVID vaccination card with your new hire paperwork.

EDUCATION:

Bachelor's degree required.
Master's Degree preferred.
Juris Doctorate preferred.
Membership in the California State Bar is a plus.

BENEFITS

The Senate offers a competitive benefit package, which includes:

- Health
- Dental
- Vision
- California Public Employees Retirement System (CalPERS)
- 401(k) and 457 plans
- Flexible spending accounts

LOCATION, SALARY AND FILING DATE:

This position is located in Sacramento, CA.
Salary starts at \$7048 per month plus benefits.
Final salary is commensurate with experience and education.
*May also consider Principal Consultant.
Applications will be accepted until May 31, 2022 or until the position is filled.

SUBMIT COVER LETTER, RESUME, WRITING SAMPLE AND SENATE APPLICATION VIA**EMAIL TO:**

Zandra Chavez
Senate Insurance Committee
Zandra.Chavez@sen.ca.gov

The Senate application form is available through the Senate job webpage:

www.senate.ca.gov/senatejobs

The California State Senate values diversity at all levels of the organization and is committed to fostering an environment in which employees from a variety of backgrounds, cultures, and personal experiences are welcomed and can thrive. The Senate believes the diversity of our employees and their unique ideas inspire innovative solutions to strengthen our ability to support the legislature. Join the California State Senate and help us support California communities.

Date Posted 04/20/2022