

**CALIFORNIA STATE SENATE  
JOB ANNOUNCEMENT  
PRINCIPAL CONSULTANT  
SENATE APPROPRIATIONS COMMITTEE**

**POSITION DESCRIPTION:**

Under the supervision of the Staff Director, the Committee Consultant is responsible for preparing written fiscal analysis and tracking legislation in a diverse portfolio of policy areas, providing timely and accurate information to the Chair, Senate leadership, and members of the Committee, and effectively coordinating and communicating with legislative staff, representatives of state government agencies and departments, advocates, and other interested parties.

**POSITION QUALIFICATIONS:**

Candidates should have experience and knowledge of the legislative and committee process, fiscal and policy analysis, and/or specific programmatic expertise within the jurisdictions of the Senate Health and Business, Professions, and Economic Development Committees. Background and familiarity with state and federal health programs is highly desirable.

**DUTIES:**

Candidates must exhibit maturity, quick and good judgment, fairness, and professionalism. The ideal candidate will be able to independently manage a substantial workload under stringent deadlines, as well as analyze complex legislative proposals and succinctly communicate the fiscal implications, both orally and in writing. Demonstrating initiative and creativity in developing amendments to reduce costs and clarify the intent of legislative proposals, and developing strong programmatic expertise in relevant policy areas are essential.

**EDUCATION:**

Bachelor's degree required. Graduate degree or direct experience in a relevant discipline is a plus.

**PAY RANGE AND FILING DATE:**

The salary schedule starts at \$6,392 per month, plus benefits. Application materials accepted until April 9, 2018, or until position is filled.

**SUBMIT COVER LETTER, RESUME, WRITING SAMPLE, AND SENATE EMPLOYMENT APPLICATION TO:**

Mark McKenzie, Staff Director  
Senate Appropriations Committee  
State Capitol, Room 2206  
Sacramento, CA 95814  
[mark.mckenzie@sen.ca.gov](mailto:mark.mckenzie@sen.ca.gov)